

CONSENTING AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION

Print Name _____ Date of Birth _____

Address _____

Phone (Home) _____ (work) _____

This is to certify that I (Patient) _____ authorize transfer of records as indicated below:

RELEASE FROM DOCTOR:

RELEASE TO DOCTOR:

Name _____

Name _____

Address _____

Address _____

Phone _____ Fax _____

Phone _____ Fax _____

Records Requested:

LABS ONLY

PAPS ONLY

US/RADIOLOGY ONLY

LAST 3 YEARS

ALL RECORDS

OTHER _____

If **ALL** information is requested it **WILL INCLUDE** information on **AIDS** (Acquired Immunodeficiency Syndrome) or **HIV** (Human Immunodeficiency Virus) infection, psychiatric care and /or psychological assessment, and treatment for alcohol and/or drug abuse.

Biltmore OB-GYN chart number _____ Physician _____

ALL INFORMATION RELEASED FROM THIS OFFICE WILL BE CONFIDENTIAL AND THE PRIVACY OF THE PATIENT WILL BE UPHELD AS REQUIRED BY LAW.

PLEASE NOTE: THERE WILL BE A MINIMUM FEE OF \$10.00 OR \$0.75 PER PAGE UP TO 25 PAGES; \$0.50 PER PAGE FOR 26-100 PAGES; \$0.25 PER PAGE AFTER 100. PAYMENT IN FULL MUST BE RECEIVED BEFORE RECORDS ARE COPIED AND MAILED OR FAXED. RECORDS ARE RELEASED BY PAPER ONLY, NO CD OR EMR RECORDS SENT.

The purpose of this disclosure is: (circle one)

*MOVING FROM AREA

*CHANGING PHYSICIANS

*OTHER

*ADDITIONAL PHYSICIAN (I.E. FAMILY DOCTOR)

*INSURANCE CLAIM

I understand that I have the right to revoke this authorization, except to the extent that action has been taken in reliance on this authorization or if applicable, during a contestability period. I understand in order for a revocation to be effective, it must:

- *Be written*
- *Be sent and received by the Privacy Officer of the covered entity to whom I made this authorization*
- *Include my name, address, and patient number if applicable*
- *Include the effective date of this authorization and the recipient(s) according to this authorization*
- *State a desire to revoke this authorization*
- *Be dated and signed by me*

I fully understand and accept the terms of this authorization.

Patient Signature _____ Chart # _____ Date _____ Exp. Date _____

Witness Signature _____ Date _____

NAME _____ CHART # _____ DOB _____